

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE
MEETING HELD April 10, 2013**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened at 1:00 pm on April 10, 2013 at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in Room 215. Present at the meeting were the following members or designees of the AGIC Administration and Legal Committee:

Timothy Smothers, Chair, League of Arizona Cities and Towns
Eugene Trobia, Arizona State Cartographers Office
Jana Hutchins, ASU
Mark Flahan, ADOT
Lucas Murray, ADES
Eric Feldman, MFCD
Randy Booze, City of Mesa

Committee Members via Teleconference Link:

Brian Brady, Yuma Regional GIS
Linda Reib, Arizona State Library
Barb Ray, USGS

Attendee at Large:

Tim Colman, Assistant State Cartographer (AZ SCO)

- I. Call to Order. – Meeting called to order at 1:00 pm

- II. AGIC Membership Status and Review – Gene discussed his past communications with the Governor’s Office.
 - a. The office prefers to process the applications to fill the remaining AGIC vacancies all at once.
 - b. Currently the AGIC has 6 vacancies on the Council:
 - i. 3 Federal/1 Regional /1 County Association/1 Private Sector
 - ii. 3 applicants have already applied for membership
 - iii. The committee suggested candidates to fill the remaining vacant positions
 - iv. The State Cartographer will continue to seek qualified candidates to apply for AGIC
 - v. When all 6 vacancies have applicants, he will contact the Governor’s Office and request they process the applications

- III. AGIC Data Sharing Guidelines – Review of Document to Date
 - a. A lively discussion regarding this activity ensued – Some issues were voiced with regards to the DEFINITIONS held within the document were voiced – both definitions with regards to Stewardship, Custodianship, and Integrator were conveyed (development of an acceptable definition for these roles). In addition, much of the discussion blended into item IV relating to Disclaimers for data sharing (See below).
 - b. A short discussion on the Authoritative aspect of geospatial data was also introduced – and suggestion that NONE of the geospatial data is Authoritative with respect to Legal Boundaries – and are merely a representation of said boundary.
 - c. Gene suggested a need to review Data Sensitivity issues to ensure the sharing guidelines speak to such – Randy suggested the Committee research and discover any statutes relating to Confidentiality on Data Sharing levels.

- IV. Disclaimer Discussion –
 - a. Item III and IV both blended together as the group discussed issues with disclaimers
 - b. The group discussed an outline that describes the common elements of a spatial disclaimer. Jana suggested these be put back into the document; Gene suggested URL links to common disclaimers for examples. It was suggested that a review of Statutes 39-121.01 / .03 be reviewed for context – and statutory policy be integrated in to the guidelines
 - c. ACTION ITEM: Gene Trobia to finish Data Sharing Roles by next meeting – a review by Gene, Randy, Eric, and Linda would be part of this activity.

- V. AGIC GEO Data Clearinghouse White Paper: Governance Discussion - Gene discussed the activities regarding the development of this product. The paper morphed into a Budget Whitepaper to understand the Enterprise GIS needs (using a Federated Model) of state projects. (these projects include: Broadband, 911/First Net) – these large scale projects speak to the need/requirement of the development of a GIS Clearinghouse. Gene did have opportunity to meet with State GIO on this issue.
- VI. Natural Resources Review Council (NRRC) GIS Committee Activities:
- a. Gene discussed this newly formed Council – created from EO2013-02 – and Chaired through AZGS (Lee Allison)
 - b. This council is tasked to develop a centralized GIS Database model to identify (and track) current and future management priorities for natural resources areas within our state.
 - c. Lee would appreciate AGIC input and will receive a copy of the governance paper (mentioned in Item V) for review. This council has a top down approach to resolve the task at hand – it is felt that AGIC activities with respect to the Data Clearinghouse can have a positive impact in this effort – and this effort can also be a business driver to push the clearinghouse to the fore.
 - d. This council (NRRC) has a short timeline to publish and present (FY15 – which requires published budget information to be completed Dec. 2013).
- VII. Comments, Requests, and Items for Future Agendas and Meeting Dates.
- Suggest June 26th for next meeting rather than 17th July – will need to verify if Data Committee can also meet then
 - AZGEO User and Data Access Control Demonstration recommended
 - Eric Feldman recommends the following Publication: Geographic Information Science: Mastering The Legal Issues – by George Cho – Published by Wiley
- VIII. Call to the Public.
- None forthcoming
- IX. Adjournment – at 2:45 pm